

27 March 1981

MEMORANDUM FOR THE RECORD

FROM: [REDACTED]

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Deputy Chief, ADP & Engineering Branch, PD/OL

SUBJECT: CRAFT Project

1. On 23 March 1981, the undersigned met with [REDACTED] of DDO/IMS/CRAFT Project Staff. The meeting was primarily for continuing discussions of the project's development of functional requirements for the intended system. [REDACTED] was presented with a sample of a requirements document developed by ODP on another program. The exemplar was provided as an informational copy to assist the project in developing a requirements document. [REDACTED] stated that his staff would review the document and use it as a guide.

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2. The undersigned was introduced to [REDACTED] who has been assigned responsibility for preparing the CRAFT functional requirement. The undersigned was briefed by [REDACTED] concerning his methodology for orchestrating the document. The undersigned was informed that the initial draft has not been completed, however, compilation is progressing smoothly. The undersigned stated to [REDACTED], as well as [REDACTED], that Procurement Division is willing to assist CRAFT Project in meeting the DDO's desired goals; however, the critical document at this time is the systems functional requirement. In addition, [REDACTED] was asked to provide a copy of the draft requirement for review and comment when prepared. [REDACTED] agreed, and further meeting is planned after 13 April 1981.

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